

Stonham Aspal Parish Council

Minutes of the Parish Council Meeting

held at 7:30pm on Tuesday 16th January 2024 at the Village Hall,

Present: Cllr Emberson (Chair), Cllr Wright (Vice-Chair), Cllr Mitson, Cllr Morley, Cllr Noble, Cllr Mullings, Cllr Betts

Attendance: 1 member of the public, Chairman and Secretary of Stonham Football Ground – John Hearn, Clerk Sam Pass

24.1	Apologies for Absence – none.
24.2	Declaration Pecuniary and non-Pecuniary Interest No interests to declare.
24.3	Approval of Minutes of the Previous Meeting on 17th November 2023 Changes to minutes as follows: <ol style="list-style-type: none">1) 23.113 Cllr Betts absence – should have read noted, not approved.2) 23.120 New clerk position – should have read, post to be filled by 1st December, not offered by 1st December.3) 23.121 and 23.125 Cllr Nobel should be Cllr Noble.4) 23.122.1 Should be Stonham Barns not tonham Barns. Minutes APPROVED by all, paper minutes to be signed at next meeting.
24.4	Consideration of Reports by the District Councillor and County Councillor County Councillor Matthew Hicks delivered his report to the meeting a copy can be found on the PC website at: http://stonhamaspal.onesuffolk.net/meetings/councillors-reports/ Budget cuts discussed at length. Cllr Hicks confirmed cuts were minimal, this is a small portion of creative services, and reserves remain at a satisfactory level. A member of public raised concerns with road repairs, clerk to report issues to Cllr Hicks so he can investigate funding the repair. District Councillor Nick Hardingham delivered his report to the meeting a copy can be found on the PC website at: at: http://stonhamaspal.onesuffolk.net/meetings/councillors-reports/ It has been agreed the second speed indicator device would be part funded by Cllr Hardingham from his locality budget (23/24). Stonham Barns planning discussed, and it was suggested the Planning Enforcement Officer to be invited to attend the next Parish meeting. Cllr Betts received Cllr Hardingham’s approval to identify a location for an Eco Club – swap station for books, toys and plans etc.

<p>24.5</p>	<p>Contributions by Members of the Public Member of the public asked if the Parish Council could advertise the process of reporting road issues. Cllr Noble to action by posting on the Stonham Aspal Facebook page.</p>
<p>24.6</p>	<p>Update of recruitment of new clerk Cllr Emberson introduced the new Parish Clerk, Sam Pass. It was suggested that clerk’s training is taken and arranged along with Cllr Mullings. Cllr Emberson to arrange collection of the speed indicator device from previous clerk, Alison Green. Cllr Emberson to remove Alison Green from the Parish website. Cllr Morley to update the Community Engagement Policy.</p>
<p>24.7</p> <p>24.7.1</p> <p>24.7.2</p> <p>24.7.4</p> <p>24.7.5</p>	<p>Planning</p> <p>Consideration of Planning Applications Discharge of Conditions Application for DC/19/02299- Condition 11 (Fire Hydrants) and Condition 25 (Landscaping Plans). Land South of The Street Stonham Aspal Suffolk – brought to the attention of the Parish Council.</p> <p>Decision notices Application to determine if prior approval is required for a proposed: Erection, Extension or Alteration of a Building for Agricultural or Forestry use. Wood Farm, Crowfield Road, Stonham Aspal, Stowmarket Suffolk IP14 6AW – APPROVAL NOT REQUIRED. Full Planning Application - Continued use of land for the siting of a caravan for occupation by security guard. Stonham Barns Pettaugh Road Stonham Aspal Stowmarket Suffolk IP14 6AT – REFUSED. Householder Application-Erection of a part single/ part two storey extensions including re-roofing. Insertion of dormer windows to front/catslide roof to rear and erection of detached cartlodge (following removal of existing garages). Mill Cottage, Mill Green, Stonham Aspal, Stowmarket, Suffolk, IP14 6DA – GRANTED.</p> <p>Update on football ground John Hearn (Chair of SA football club) introduced himself and updated members on the progress of the main pitch, 3G pitch and clubhouse. Highlighted intentions to be part of the village and encourage parishioners to use facilities. Cllr Emberson added finer details, decisions with developers on fixtures and fittings, what is included/excluded etc. Cllr Morley invited Mr Hearn to the next People and Place meeting. Cllr Wright discussed the use of CIL funding. It has been determined this is a private funded project and therefore CIL funding cannot be used.</p> <p>Update on Stonham Barns Planning app for 18 caravans tomorrow – planning dept previously recommended approval but in line with newly adopted Local Plan - recommended REFUSAL.</p>

<p>24.8</p> <p>24.8.1</p> <p>24.8.2</p> <p>24.8.3</p> <p>24.8.4</p> <p>24.8.5</p>	<p>Finance</p> <p>Authorisation of Payments – none.</p> <p>Review of expenditure against budget to 31st December 2023 Members agreed to review this at the next meeting.</p> <p>Reconciliation of Bank Accounts to 31st December 2023 Cllr Wright informed the meeting of a new bank statement available. To reconcile by the next meeting.</p> <p>Agree budget for 2024/2025 Agreed at last meeting.</p> <p>Setting of precept for 2024/25 Agreed to set precept at £5,500, clerk to submit precept form by 31st January 2024.</p>
<p>24.9</p> <p>24.9.1</p> <p>24.9.2</p>	<p>Highways Matters</p> <p>Scotts Hill/Mill Green signage update Scotts Hill drainage may be resolved by jet washing the current pipes, requisition to be submitted to Highways by Josh White. Cllr Noble to report at next meeting. Mill Green signs agreed.</p> <p>Any other highway matters To control the speed through Mill Green, it has been agreed to instal a post for the speed indicator device on Highways land in front of PC noticeboard.</p>
<p>24.10</p> <p>24.10.1</p> <p>24.10.2</p>	<p>Recreation Ground Update</p> <p>Monthly report for recreation ground and ROSPA training for recreation ground checks Cllr Betts reported problems with moss and general winter wear and tear. Cllr Betts and Cllr Noble require training, the clerk to investigate dates.</p> <p>Recreation area clean up Cllr Betts to advertise the community clean up and suggested dates 21st or 28th April so not to clash with other community events.</p>
<p>24.11</p> <p>24.11.1</p> <p>24.11.2</p>	<p>People and Place Plan</p> <p>Review and approval of terms of reference for the Working Party and update on progress Terms of reference completed and agreed. The WP are currently compiling questions for the survey, which are to be presented to members.</p> <p>Resourcing of the Emergency Plan Discussed in November but did not come to any conclusion. Agreed to defer until the new clerk is established.</p>

24.11.3	Update on the football ground development Discussed under previous note.
24.11.4	Emergency Plan Cllr Morley to circulate an example plan for discussion for next meeting.
24.12	Website
24.12.1	General review of website and changes required including page for the P&PP working party documents- completed.
24.12.2	Use of QR codes and tying together communication off and online – complete.
24.13	Call for sites Agreed not to pursue at this time.
24.14	Waste and dog bin collection charges for 2024/25 – completed.
24.15	Other matters arising from previous meetings
24.15.1	Training Clerk to search for the current councillor training record, update and arrange training, as necessary.
24.15.2	CAB It was agreed that Cllr Mullings would attend the CAB meeting on 12 th February on behalf of the Parish Council, and report back to the council on any significance. To discuss a possible donation to the CAB.
24.15.3	Facebook To investigate the need for a Facebook page or profile and to action, as necessary.
24.16	Dates of the Next Meetings Tuesday 20 th February 2024 at Village Hall (urgent matters only) Tuesday 19 th March 2024 at Village Hall
24.17	Chair closed the meeting at 21:45