

Stonham Aspal Parish Council

Minutes of the Parish Council Meeting held at 7:30pm on Tuesday 15th January at the Village Hall, The Street, Stonham Aspal

Present: Cllr Peter Emberson (Chair), Cllr Ian Wright (Vice-Chair), Cllr Rob Stevenson, Cllr Jean Timms, Cllr Malcolm Leith

Attendance: Alison Green (Parish Clerk), Cllr Matthew Hicks (County Councillor), Cllr Suzie Morley (District Councillor), Frances Janaway (Chair / Coordinator Suffolk Tree Warden Networking), Edwin Van Ek (Woodland Trust and candidate for Stonham Aspal Tree Warden), Presenting on behalf of Stonham Aspal Football Ground development, Sam Tydeman, Mel Watson and Duncan Foster, Eric Cousins (Stonham Aspal Football Club), Rae Betts (Recreation Ground Representative) and 3 members of the public

19.1 **Apologies and Approval of Absences**

Apologies were received from Cllr Charles Tydeman and his absence was approved. Cllr Josephine Mitson did not attend the meeting.

19.2 **Declarations of Pecuniary or Non-Pecuniary Interests by Members**

Cllr Ian Wright and Cllr Rob Stevenson declared a Pecuniary interest and Cllr Jean Timms a non-pecuniary interest in item 6.2 on the agenda, planning application DC18/04191

19.3 **Approval of Minutes of the Previous Meeting on 5th December 2018**

It was agreed that, other than the replacement of the word "conditions" with "XXXX" at point 5, the minutes of the Parish Council Meeting held on 5th December 2018 were a true and accurate record and each page of the minutes were signed by the Chair

19.4 **Consideration of Reports by the District Councillor & County Councillor**

Cllr Hicks delivered his report to the meeting highlighting the need for residents to take part in the Sizewell C consultation.

Cllr Morley delivered her report to the meeting. In addition to the report she explained to the council that there is £62k (123 list) that local councils can bid for special projects. Cllr Morley also advised the meeting of recent planning enforcement at Stonham Barns. It has come to the attention of Mid Suffolk District Council that some of the lodges are being used as permanent residences which is contrary to the planning consent. The owner of the site has been issued with an enforcement notice. The enforcement officer will be following this up on 30th January, if the notice has not been complied with summons' will be issued for each infringement

Copies of both reports are available on the Stonham Aspal Parish Council Website

19.5 **Contributions by Members of the Public**

Contributions made by members of the public included ongoing concerns about dog fouling and safety issues on the roads. Cllr Emberson will be leading on progressing these areas.

Planning**Consideration of Planning Applications**

- 19.6.1** [DC/18/04943 Stonham Barns, Pettaugh Road, Stonham Aspal IP14 6AT](#) Full planning application – change of use of former livery to touring caravan site to include the erection of wardens lodge and reception site/ office, three toilet/shower blocks and 31 lodges (date for comments extended to 16th January)

It was agreed that the council object to this application on the basis of the increase in traffic on the already busy A1120. Also, the impact on the environment and the village infrastructure that the additional lodges, touring caravans and the temporary population would have.

Planning Committee

- 19.6.2** [PDC18/04191 Land to the rear of The Leas, Quoits Meadow Stonham Aspal Erection of up to 5 No Dwellings](#) this application has been referred to planning committee by District Cllr Morley. It was agreed that Cllr Morley should be asked to speak on behalf of the Parish Council.

Decision Notices

- 19.6.3** DC/18/04993 – Reserved matters approved – submission of details under outline planning permission DC/18/01766 Appearance, Landscaping, Layout and Scale – Erection of a detached property with garage and access Land Adjacent High Elm Bungalow, Crowfield Road, Stonham Aspal IP14 6AW

Members noted that the matters had been approved

- 19.6.4** DC/18/04133 – Discharge of Conditions – DC/17/04292 – condition 3 landscaping scheme and condition 4 agreement of materials. Angel Hill Farm, Norwich Road, Stonham Aspal IP14 5DN

Members noted that the conditions had been met

- 19.6.5 Stonham Barns Liaison Group Minutes from the meeting held on 12th October 2018**
Cllr Timms would like it noted that she did not make the remarks minuted at point 2

stated that she would try and find out more information at the Stonham Aspal Parish Council meeting, and also reported that she has tried in the past to urge the Parish Council to have conversations about support to work with Stonham Barns.

Issues were raised that there is no working telephone number for noise issues or other concerns. This will be raised at the next liaison group meeting.

- 19.6.6 Pre-planning presentation of proposal for development of the Football Ground in Stonham Aspal**

Mel Walton and Duncan Foster presented details of the planned development for 46 units, mainly bungalows and semi-detached houses. Most properties would have 2 parking spaces and garages. Properties would be an Eco friendly design and would meet all government targets. The development is low density with 10/11 houses per acre. The development includes a full size football pitch, junior pitch and new club house facilities with 4 changing rooms, kitchen and bar. There would be 30 parking spaces for the football ground and additional visitor parking around the site. The recycling facilities would remain on site.

The chairman welcomed comments from the public. There were concerns over increased traffic, noise, disruption, whether the properties fitted in with the look of other housing in the village, environmental effect.

In response to questions from the public the developers confirmed that

- Properties 5m from the road
- That the siting of the entrance opposite the entrance to Does Field was on suggestion of SCC Highways.
- That there were plans for lighting through the spine of the site however this was not a requirement. (Members of the public noted this would be the only place in the village with street lighting).
- Mains sewerage draining plans were being worked on.
- The development will not impact on existing utilities

Eric Cousins from Stonham Aspal Football club noted it would improve the facilities and keep the football club alive and bring back community within the new club house. However, members of the public questioned this with the location of the club house at the back of the development.

The Chairman thanked Mr Walton and Mr Foster for the presentation

19.7 Dog fouling and waste provision

Cllr Emberson has written an article for Stonham Aspal Community Council Magazine and will write monthly updates which will be proof read by Cllr Wright.

It was agreed that additional bins should be sited at Mill Green (previously agreed) and near the Crowfield Road. The Clerk will look into how and where bins can be installed.

School children have been asked to design a poster for the village. The members agreed to fund two prizes up to £25 in value for their competition. Posters will be laminated and displayed throughout the village.

Cllr Emberson will investigate official signs to go around footpaths and talk to land owners and MSDC.

The members asked that their thanks be passed on to the school children

19.8 Tree warden

Frances Janaway made a presentation to the members about the benefits and role of a tree warden.

The members agreed it would be beneficial to have a tree warden and asked Edwin Van Ek, the proposed tree warden and Employee of the Woodland Trust, to bring terms of reference for the role to the meeting on 19th March

19.9 Recreation Ground

Repairs have been completed, matting around the horse has been replaced, rotten post on the swing replaced and widened and dustbin replaced.

String equipment to be looked at. Have had a quote but not yet actioned.

Cllr Tydeman will talk to the owners of the fence which needs repairing and report back to March meeting.

Cllr Timms advised the meeting that there should be a safeguarding policy in place for the recreation ground and she would find a copy of one for the council.

It was agreed by members that the Parish Council should fund the appropriate health and safety training for the recreation ground representative. The training is believed to be around £20-30

19.10 Finance

19.10.1 Authorisation of payments

Members approved the following payments and signed the authorisation as only one signatory was present it was agreed that the clerk could obtain a second signature outside of the meeting.

Clerks Salary from 19th November 2018 to 31st January 2019 £384.59

Mid Suffolk District Council – Recreation Ground inspection £58.45

A payment request from Julian Dean Property Renovations for £700.00 for repairs to the recreation ground was not signed off during the meeting, however members agreed that if the original agreement to the quotation could be found the signatories could sign the cheque between meetings.

19.10.2 Review of income and expenditure against budget to 31st October 2018

Income and expenditure against budget were reviewed by the members and considered to be as expected. The only significant variance being on the play equipment at the recreation ground.

19.10.3 Review and approval of the Councils Bank Reconciliation to 30th November 2019

Due to the number of transactions to be checked it was agreed that the Chair and Vice Chair would check the bank reconciliation outside of the meeting. It was agreed that future reconciliations would only contain new transactions and not a full year.

19.10.4 Review and approval of the Councils budget, reserves and setting of the precept for 2019/20

The members reviewed the proposed 2019/20 budget and agreed to increase the budget lines for the following

- recreation ground maintenance to £750 for ongoing maintenance and repairs to the fence,
- emptying of bins to £180 as the intention is to add additional dog waste bins to the village and
- £1000 for the replacement of the village noticeboards.

The final budget is available on the Stonham Aspal Parish Website

It was agreed by the members that these additional costs could be covered by existing reserves and therefore the Precept should remain at £7000 for 2019/20

19.10.5 Change of bank account address

It was agreed by members that the Parish Councils bank account address should be changed to the new Clerks address.

19.11 Governance

19.11.1 It was agreed by members that the Clerk should attend the SALC Clerks training course, end of year training and election briefing.

19.11.2 It was agreed that the Annual Parish Meeting and Annual Parish Council Meeting should be

held separately on two Tuesdays in May. Dates to be confirmed. Possible subjects for the Annual Parish Meeting included getting villagers opinions on development, the future of the village and neighbourhood development plans.

19.12 Highways

19.12.1 Consideration of the Purchase of grit bins, locations, volunteers and funding update

The members agreed the grit bins required were the Nestor 400ltr bins and that the clerk should proceed with the request and contact the District and County councillors for an update on possible funding of them.

19.12.2 Consideration of any other Highways issues

Cllr Wright asked if the Clerk could get an update on the investigative work carried out on the street in December 2018

It was agreed the pot hole out side of Impaugh Farm should be reported to Suffolk County Council Highways

19.13 Noticeboard repairs

It was agreed that subject to quotes the notice boards need to be replaced, allowance has been made in the budget for this and quotes will be sought locally.

19.14 Dates of the next meetings

19th February 2019 (urgent items only) Cllr Wright tendered his apologies as he will be unable to attend

19th March 2019

19.15 The Chairman closed the meeting at 10:15pm

Alison Green, Clerk to Stonham Aspal Parish Council, sapc.clerk@yahoo.co.uk