

Stonham Aspal Parish Council

Minutes of the Parish Council Meeting held at 7:30pm on Tuesday 18th February 2020 at Stonham Aspal Village Hall, The Street, Stonham Aspal

Present: Cllr Peter Emberson (Chair), Cllr Josephine Mitson, Cllr Charles Tydeman, Cllr Jean Timms, Cllr Rob Stevenson

Attendance: Alison Green (Parish Clerk), 1 member of the public

20.15 Apologies and Approval of Absences

Apologies were received from Cllr Ian Wright and Cllr Rae Betts their absence was approved by the members.

20.16 Declarations of Pecuniary or Non-Pecuniary Interests by Members - None

20.17 Approval of the minutes of the previous meetings on 19th November 2019 and 21st January 2020

The minutes of the meeting held on 19th November 2019 were agreed as an accurate record of the meeting and the Chair signed each page.

Minutes of the meeting held on 21st January 2019 were agreed as an accurate record of the meeting however clarification was sought on the second part of point 20.11. The Clerk reworded as 'Surface Water constantly going down Scotts Hill believed to be a blocked pipe. Clerk to report to SCC Highways and point out dangers in freezing weather.' Other than this amendment the minutes were agreed as an accurate record of the meeting and the Chair signed each page

20.18 Contributions by Members of the Public - No contributions.

20.19 Planning

Decision notices

The members noted the following planning decisions

[DC/19/05786 | Application under Section 73 of the Town and Country Planning Act for DC/19/00788 -Outline Planning Application \(some matters reserved\)- Erection and layout of 5 No. dwellings and associated garage structures; Relocation and improvement to site vehicle access \(following demolition of existing barn and outbuildings\) decided 25/7/2019. Without compliance with condition 5 \(Compliance Required: Height of buildings to not exceed 1.5 storeys\). | Green Farm Crowfield Road Stonham Aspal Suffolk – GRANTED](#)

[DC/19/05896 | Full Planning Application - Erection of 4no. dwellings, creation of vehicular access, car parking and associated landscaping | Ubbeston Hall Stowmarket Road Stonham Aspal Stowmarket Suffolk IP14 6AD - GRANTED](#)

[DC/19/05622 | Application under Section 73 for removal or variation of a condition following grant of DC/19/04261 dated 23/10/2019 \(Use of land for stationing of lodge for fishing warden\) to vary Condition 4 to enable building/s to be retained and used as office/store for fishing lakes. | Stonham Barns Pettaugh Road Stonham Aspal Stowmarket Suffolk IP14 6AT - GRANTED](#)

20.20 Finance

20.20.1 Grass Cutting price from MSDC for 2020 season of £630.85+ VAT was proposed by Cllr Mitson and seconded by Cllr Emberson and unanimously agreed by members

20.20.2 Authorisation of payments

The following errors were noted and manually amended on the authorisation sheet. The date on was shown as 19th November 2019 and Clerks Salary and expenses were shown as for December 2019 - January 2020 when they should have been for February 2020.

Payment for Ladywell Accountancy was shown as £60.22 instead of £75. And the overall total was also out by the same amount £1010.94 instead of £1025.72

These errors were manually amended on the sheet.

The members agreed the following payments and the authorisation sheet was signed by two members an individual transaction by signatories

Clerk's salary for February £160.32
Clerk's office expenses for February £18.00
Ladywell Accountancy payroll services £75.00
Alison Green concrete for noticeboards £38.00
Mid Suffolk District Council – Grass Cutting - £734.40

20.20.3 Appointment of auditor

Members reviewed audit options and agreed to stay with Heelis and Lodge. Proposed by Cllr Tydeman and seconded by Cllr Stevenson and unanimously agreed.

20.21 Dates for next meeting

Meetings for the coming year will remain on the 3rd Tuesday of the month at 7:30pm with the exception of the APM and APCM, the date for these will be agreed at the meeting on 17th March

17th March 2020 7:30pm
21st April 2020 7:30pm (Urgent Matters Only)
May APM / APCM tbc
16th June 2020 (Urgent Matters Only)
21st July 2020
15th September 2020
20th October 2020 (Urgent Matters Only)
17th November 2020
19th January 2021
16th February 2021 (Urgent Matters Only)

20.22 The Chairman closed the meeting at 7:45pm

Alison Green, Clerk to Stonham Aspal Parish Council,

sapc.clerk@yahoo.co.uk

19th February 2020