

Stonham Aspal Parish Council

Minutes of the Annual Parish Council Meeting held at 7:30pm on Wednesday 20th May 2020 online via zoom

Present: Cllr Peter Emberson (Chair), Cllr Josephine Mitson, Cllr Charles Tydeman, Cllr Jean Timms, Cllr Rob Stevenson, Cllr Ian Wright (Vice Chair),

Attendance: Alison Green (Parish Clerk), Cllr Matthew Hicks, Cllr Suzie Morley, 1 members of the public

- 20.47 Election and appointment of the Chair of the Parish Council for the Year 2020/21**
Cllr Emberson was unanimously elected Chair of Stonham Aspal Parish Council for the year. The declaration of acceptance of office form will be forwarded for signature.
- 20.48 Apologies and Approval of Absences**
Cllr Betts was absent, Cllr Wright arrived at point 20.51
- 20.49 Declarations of Pecuniary or Non-Pecuniary Interests by Members - None**
- 20.50 Governance**
- 20.50.1 Review and adoption of Standing Orders**
Members unanimously agreed to adopted the standing orders for 2020/21 which are unchanged from 2019/20 other than the online meeting requirements added in April 2020.
- 20.50.2 Review and adoption of Financial Regulations**
Members unanimously agree to adopt the financial regulations which are the same as 2019/20 except for amendments for online banking
- 20.50.3 Annual risk review -**
Cllr Emberson asked that the annual risk review be amended to include the risk of scams and fraudulent telephone calls or other communication to the online banking section
- 20.50.4 Frequency of meetings**
Members unanimously agreed to hold meetings on the third Tuesday of each Month except August and December. Meetings will continue to be held online until such time as face to face meetings are possible.
- 20.50.5 Responsibilities**
The following responsibilities were agreed for the current year. Cllr Emberson, Chair, Highways, Dog Fouling, Stonham Barns, SALC and GDPR. Cllr Wright, Vice Chair, Metcalf Charities. Cllr Mitson SACC, SAMPCC, WI and Village Hall. Cllr Stevenson Metcalf Charities, Cllr Timms, SNT, Cllr Tydeman Village Hall, Cllr Betts Recreation Ground, Tree Warden. The full list will be displayed on the Parish Council website
- 20.51 Election and appointment of the Vice Chair of the Parish Council for the Year 2020/21**
Cllr Wright was unanimously elected as Vice Chair of the Parish Council for the year. The declaration of acceptance of office form will be forwarded for signature.

20.52 Approval of the minutes of the previous meeting on 21st April 2020

The minutes of the meeting held on 21st April 2020 were agreed to be an accurate record of the meeting. The minutes will be signed by the Chair at the next face to face meeting

20.53 Consideration of Reports by the District Councillor and County Councillor

Cllr Morley delivered her annual report and report for May to the meeting. The annual report is light on statistics as the staff who create them are not currently working.

Cllr Emberson asked Cllr Morley why planning enforcement had stopped and when it would be back to normal as lockdown restrictions are listed. Cllr Morley explained the only two things that were stopped during lockdown were planning enforcement which required personal visits and brown bin collections. Bin collections have resumed and enforcement will when possible.

Cllr Hicks delivered his annual report to the meeting which had been written pre covid.

Cllr Emberson asked about the high number of COVID-19 deaths in care homes compared to other areas. Cllr Hicks explained that more people in Suffolk with COVID-19 were released from hospitals to care homes as there were more nursing beds. So in other counties similar deaths would have been recorded in hospitals rather than homes.

Home but not alone had taken 200 calls a day

Both County and District Councillors reports can be found on the website <http://stonhamaspal.onesuffolk.net/meetings/councillors-reports/>

20.54 Contributions by Members of the Public -

There were no comments by members of the public.

20.55 Planning

Consideration of Planning applications

20.55.1 DC/20/01547 | Full Planning Application - Change of Use of former livery and agricultural land to touring caravan and camping site; Erection of wardens lodge and reception/site office, Erection of 4No toilet/shower blocks and use of livery building as store room. | Stonham Barns Pettaugh Road Stonham Aspal Stowmarket Suffolk IP14 6AT

The members unanimously agreed to object to this application on the basis of concerns over the sustainability of the proposed development and if the site could cope with the additional demands of the new facilities. The members were concerned that this would lead to issues from an environmental health point of view.

This is also additional development over and above that agreed in the Stonham Barns Master Plan.

The members also have concerns over enforcement as it is known that people live in current touring caravans. However, acknowledge that this is not a reason to object to the application and instead will invite Mid Suffolk and Babergh Chief Executive Arthur Charvonja to a parish council meeting for an update on this matter. Cllr Emberson to contact Arthur Charvonja once face to face meetings are back in action.

20.55.2 DC/20/01861 | Full Planning Application - Change of Use of barns as butchery/smokehouse. | Barn At Red House Farm Mickfield Road Stonham Aspal Stowmarket Suffolk IP14 5LT

At the meeting on Wednesday 20th May the members of Stonham Aspal Parish Council unanimously agreed to support this application on the basis that it is a good use of redundant building subject to proper investigation on the impact of smoke on neighbours.

20.55.3 DC/20/01453 | Application under Section 73 of the Town and Country Planning Act. Planning Permission DC/19/02869 for the variation of Condition 2 to allow for alternative layout plan for the static lodges (L80 - L86). | Stonham Barns Pettaugh Road Stonham Aspal Stowmarket Suffolk IP14 6AT

The members unanimously agreed to object to this application on the basis that they believe (and would like confirmation of the fact) that the proposed site of the lodges, on what was previously the livery yard, has not been given change of use. Therefore, the units should not be sited here as this would fall outside of the permitted uses for that piece of land.

Three units from the original master plan, which the application proposes moving are already in existence, these would need to be removed along with the concrete pads and infrastructure.
Decision notices

20.55.4 Decision notices

The members noted the following decision notices.

DC/20/00682 Green Farm Crowfield Road, Stonham Aspal Suffolk

Proposal & Location of Development: Application under S73 for removal or variation of a condition following grant of planning permission 4847/16 dated 29/3/2017 and subsequent S73 DC/18/05221 dated 19/02/2019 without compliance of Condition 2 (approved plans and documents) - To remove reference to "no dig" construction via Arboricultural Assessment by AT COOMBES ASSOCIATES, and alterations to layout and access. Green Farm, Crowfield Road, Stonham Aspal, Suffolk - **GRANTED**

DC/20/00495 Green Farm Crowfield Road, Stonham Aspal Suffolk

Proposal & Location of Development: Application for approval of reserved matters (appearance, landscaping and scale) following outline approval given under DC/20/00682 (Outline planning permission sought for the erection of 9 No. dwelling houses with associated access and layout).
RESERVED MATTERS HAVE BEEN APPROVED

DC/20/01031 Land East Of Kennylands, Thornbush Lane, Stonham Aspal, Stowmarket Suffolk IP14

5DXProposal & Location of Development: Full Planning Application - Erection of 1no. dwelling including alterations to existing access Land East Of Kennylands, GRANTED

DC/20/00554 Longlands Hall, East End Road, Stonham Aspal, Stowmarket Suffolk IP14 6AR

Proposal & Location of Development: Householder Planning Application - Construction of swimming pool with surrounding paving GRANTED

DC/20/01247 Longlands Hall, East End Road, Stonham Aspal, Stowmarket, Suffolk, IP14 6AR

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990 Proposal: Discharge of Conditions Application for DC/18/03149- Condition 3 (Materials)APPROVED CONDITION(S): 3. ACTION REQUIRED IN ACCORDANCE WITH A SPECIFIC TIMETABLE: AGREEMENT OF MATERIALS

DC/20/01328 1 Town House, East End Road, Stonham Aspal, Stowmarket Suffolk IP14 6AR

Proposal & Location of Development: Householder Application - Erection of detached garage/workshop (following demolition of existing garage GRANTED

20.55.5 Other planning matters

There were no other planning matters

20.56 Finance

20.56.1 The following payments were authorised by verbal agreement from each member of the council present. Payments will be made by BACS and authorisation form will be signed at next face to face meeting.

Clerk's wages £160.32

Clerk's office expenses £18.00

Dog waste / litter bin emptying £93.94(only for 1 dog bin, additional invoice expected)

Zoom subscription £28.78

20.56.2 Review of Asset Register

Members agree the asset register for current financial year which was compiled using the same method as previous year but would like to consider a format which shows the current, depreciated value, purchase price and insurance value in the future

20.56.4 Review and approval of the External Audit submission and Certificate of Exemption

Details of the Certificate of Exemption, Annual Governance Statements and Accounting Statements were read out to the meeting and unanimously approved and agreed by the members. The Chair signed the forms and will return to the Clerk to complete.

20.57 Recreation Ground Update

The recreation ground is currently closed under lockdown restrictions. The Clerk will confirm if the space can be used but not the play equipment and update signage accordingly.

20.58 Highways update on current issues

20.58.1 The white line along the edge of The Street has been installed.

20.58.2 Moving Village Sign

Highways advised Clerk that they could not give details of suppliers, and that the council needed to use a contractor with the relevant certification. It was agreed to contact Gibbons Groundworks in Crowfield for a quote on the moving and reinstalling and that a decision on the metal work would be made when refurbishment requirements could be seen more clearly.

20.58.3 Speed indication devices

SID has been on hold because of the COVID-19 pandemic will have more information soon.

20.59 Other matters arising from previous meetings

20.59.1 Village survey - This is on hold until hard copies can be safely delivered.

20.59.2 Neighbourhood Watch – Clerk to contact John Moody to confirm if he was interested in furthering the project.

20.60 Dates for next meeting

Tuesday 16th June 7:30pm at the Village Hall or Online TBC (urgent matters only)

Tuesday 21st July 7:30pm at the Village Hall or Online TBC

Alison Green, Clerk to Stonham Aspal Parish Council,

sapc.clerk@yahoo.co.uk

25th May 2020