

Stonham Aspal Parish Council

Draft Minutes of the Annual Parish Council Meeting held at 7:30pm on Tuesday 21st July 2020 online via zoom

Present: Cllr Peter Emberson (Chair), Cllr Josephine Mitson, Cllr Jean Timms, Cllr Rob Stevenson, Cllr Ian Wright (Vice Chair), Cllr Charles Tydeman,

Attendance: Alison Green (Parish Clerk), Cllr Suzie Morley, Cllr Matthew Hicks and 2 member of the public

20.69 **Apologies and Approval of Absences**

Apologies were received from Cllr Rae Betts and her absence was approved by the members

20.70 **Declarations of Pecuniary or Non-Pecuniary Interests by Members - None**

20.71 **Approval of the minutes of the previous meeting the Annual Parish Council Meeting on 16th June 2020**

The minutes of the meeting held on 16th June 2020 were agreed to be an accurate record of the meeting. The minutes will be signed by the Chair at the next face to face meeting

20.72 **Consideration of Reports by the District Councillor and the County Councillor**

District Councillor Suzie Morley and County Councillor Matthew Hicks delivered their reports to the meeting full copies of the reports can be found on the Parish Council website

<http://stonhamaspal.onesuffolk.net/meetings/councillors-reports/>

20.73 **Contributions by Members of the Public –**

Cllr Emberson addressed the meeting as a parishioner and member of the public. Cllr Emberson stated that in a recent visit to a resident of Stonham Barns, in his capacity as a parish councillor, he was approached by the owner of the site, Mr Forward and his colleague, who advised him that he was banned from entering the site. Subsequently Mr Emberson received a letter from Stonham Barns solicitor confirming the ban, as both a councillor and individual, for an indefinite period.

The members of the Parish Council agreed that the ban was legitimate and should be adhered to.

The members also confirmed that it supported the complaints and actions taken by Mr Emberson in his role as a Parish Councillor and that as a group they objected to the breaches in planning conditions and the residential use of holiday units. To avoid any confusion in the future, should there be any concerns or complaints emanating from the Parish Council in relation to Stonham Barns, these would be made in the name of 'Stonham Aspal Parish Council' and not by an individual Council Member. Any requests from Parishioners at the site would be fed to the clerk and dealt with by any one or two councillors as appropriate. Should a parishioner seek to meet with a member of the Parish Council, any such meeting could be held off site at a neutral venue with a second member present.

The members of the Parish Council have a democratic right to raise concerns about issues relating to the Parish and a responsibility to support people living and working within the

Parish. The resolution of these concerns sometimes takes time and resources from many sources but this alone is not a reason not to raise them.

The members were concerned that the ban was an attempt to curtail this democratic right and that it would impact on their ability to meet their responsibilities to parishioners on the site for fear of bans to other Council members.

A member of the public asked how the council will support local businesses after COVID. Cllr Emberson explained this was not the remit of the Parish Council. The Clerk followed up after the meeting to ensure that the local business man had access to the support available to him through MSDC and national Government, and also explain that notices advertising local businesses could be placed on the noticeboards if this was any use.

20.74

Planning

Consideration of Planning applications

- 20.74.1** DC/20/00761 | Full Planning Application - Erection of 2no. Toilet Blocks (Alternative to that approved under DC/18/02808) | Stonham Barns Pettaugh Road Stonham Aspal Stowmarket Suffolk IP14 6AT

The members unanimously agreed they had no comment to make on this application

- 20.74.2** DC/20/01894 | Full Planning Application - Use of land for the stationing of modular office (existing office to be removed) | Stonham Barns Park Pettaugh Road Stonham Aspal Stowmarket Suffolk IP14 6AT

The members unanimously agreed that they had no comment

- 20.74.3** DC/20/02409 | Full Planning Permission - Erection of extensions including alterations and creation of car park in connection with use as boutique hotel | Wayside Cottage Pettaugh Road Stonham Aspal Stowmarket Suffolk IP14 6AU

The members agreed that they were neutral with regard to this application but would like the planning department to consider if the carpark with 14 spaces was big enough for a boutique hotel of this size, They also had asome concern over how the planning department would ensure that the hotel would not be used for residential purposes and if similar conditions to holiday parks where this restricted could be applied.

- 20.74.4** DC/20/02667 | Planning Application. Erection of pig rearing building | Mill Green Farm Debenham Road Stonham Aspal Stowmarket Suffolk IP14 6BZ

The members agreed they had no comment with regard to this application.

- 20.74.5** DC/20/02411 | Non Material Amendment to 4979/16 - Revised Layout for 9no. holiday lodges | Land South Of Wood Farm Stonham Road Crowfield Ipswich Suffolk IP6 9TH

The consultation period had expired on this application, members agreed that they will discuss the revised application when it comes out.

- 20.74.6** **Decision notices**

The members noted the following decision notices

DC/20/01957, Erection of 2m fence to the front boundary of the property. Willow Pond, Stowmarket Road, Stonham Aspal, Stowmarket Suffolk IP14 6AA – Granted

DC/20/01340, Erection of workshop and shed. Broad Green Cottage, Pettaugh Road, Stonham Aspal, Stowmarket Suffolk IP14 6AT – Granted

20.74.7 Bore hole update see member of public comments.

Cllr Emberson had received an update from members of the public on the risk of flooding on their property and the impact the outflow is having on them. Pond is at a high level again. There is also stinking water gushing out of a black pipe 10m away.

A letter will be sent on behalf of the Parish Council to the County Council and Environment Agency.

20.75 Village sign

The Clerk had received one quote for moving the village sign and is awaiting a second. In the mean time further quotations would be sought from blacksmiths to repair the sign.

The sign will be moved to Broughton Hall in the short term for inspection.

20.76 Recreation Ground

The recreation ground has been reopened and signage installed. The orange netting that was used to prevent equipment from being used during lockdown needs to be removed Cllr Tydeman offered to do this.

As recommended by PC Stefan Henricksen the Parish Council asked if the teenagers using the recreation ground would like to meet to find a solution however no response was forthcoming. A reporting process for antisocial behaviour has been agreed and circulated around the village

A full update on the recreation ground, fence and goal nets would be provided at September's meeting.

20.77 Tree warden

There was no update from the Tree Warden, one will be sought for September's meeting.

20.78 Update on additional dog waste bin at the pound

Funding sources are still being investigated.

20.79 Village survey update

It was agreed that the draft survey be recirculated and agreed at the next meeting for distribution shortly after.

20.80 Neighbourhood watch

Clerk to confirm if there is still interest in running a neighbourhood watch in the village.

20.81 Highways

SIDS – Cllr Emberson is awaiting further information about purchasing the sign and training on its positioning and movement around the village. Cllr Hicks has advised that he thinks this information is available online.

No other highways issues at present.

20.82 Finance

20.82.1 Authorisation of Payments

The following payments were authorised by verbal agreement from each member of the council present. Payments will be made by BACS and authorisation form will be signed at next face to face meeting.

Clerk's wages - £160.32

Clerk's office expenses - £18.00

ICO annual subscription - £40

Heelis & Lodge internal audit fee and courier - £110.00

Roger Stannard – Recreation ground maintenance - £13.75

Alison Green – Zoom Subscription for meetings - £14.39

20.82.2 Review and approval of the Councils Bank Reconciliation 1st April to 30th June 2020

Members verbally agreed that the bank reconciliation reports were correct and would be signed at the next face to face meeting

Community Current Account balance at 30/6/2020 £17,514.75

To clear payment to Roger Stannard for recreation ground maintenance £22.00

Business Premium Savings Account balance at 30/6/2020 £7,893.30

20.82.3 Review of income and expenditure against budget

Members reviewed income and expenditure, there was an error in totalling one column in the report but members were happy with the details of income and expenditure.

20.82.4 Review of audit report and actions

Members reviewed the audit report, and noted the recommendation to include GDPR in the risk assessment which was actioned in May 2020.

The members noted the auditors appreciation to the Clerk for “the excellent quality of documentation presented in the audit file” and thanked her for her work

Review of asset register

20.82.5 Deferred until September

20.83 Other matters arising from previous meeting.

Planning application DC/20/00682 In regard to the commuted sum in lieu of affordable housing at the site, the Clerk is awaiting further information from the Strategic Housing Team (who the planning department referred her to) as to how this sum is to be used.

20.84 Dates for next meeting

Tuesday 15th September

20.85 Chair closed the meeting at 21.00

Alison Green, Clerk to Stonham Aspal Parish Council,

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3rd August 2020