

# Stonham Aspal Parish Council

**Minutes of the Parish Council Meeting  
held at 7:30pm on Monday 15<sup>th</sup> November 2022 at the Village Hall,**

Present: Cllr Emberson (Chair), Cllr Wright (Vice Chair), Cllr Mullings, Cllr Stevenson, Cllr Betts, Cllr Mitson,

Attendance: Alison Green (Parish Clerk) 1 member of the public +2 arrived at 8pm

<b>22.108</b>	<b>Apologies and Approval of Absences</b> Apologies were received from Cllr Tydeman and unanimously approved
<b>22.109</b>	<b>Declarations of Pecuniary or Non-Pecuniary Interests by Members</b> There were no declarations of interests
<b>22.110</b>	<b>Approval of Minutes of the Previous Meetings on 18<sup>th</sup> October 2022</b> The minutes of the meetings held on 18 <sup>th</sup> October 2022 were unanimously approved by the members who attended and signed by the Chair
<b>22.111</b>	<b>Consideration of Reports by the District Councillor and County Councillor</b> Cllr Morley delivered her District report to the meeting, a copy can be found on the Parish Council Website along with Cllr Hicks monthly report. <a href="http://stonhamaspal.onesuffolk.net/meetings/councillors-reports">http://stonhamaspal.onesuffolk.net/meetings/councillors-reports</a>
<b>22.112</b>	<b>Contributions by Members of the Public</b> There were no comments at the beginning of the meeting, but the members of the public who arrived at 8pm were interested in the update on traffic in Mill Green
<b>22.113</b>	<b>Governance</b>  <b>22.113.1 Agree frequency of training based on advice provided by SALC</b> It was agreed that councillors and the clerk should undergo refresher training every five years. Cllrs Emberson, Wright, Mitson, Stevenson should all attend the 6 councillor training modules by 31 <sup>st</sup> March 2023. The clerk will keep a record of training and need will be reviewed annually along with other policies in the July meeting.  <b>22.113.2 Review and adoption of revised LGA Code of Conduct –</b> The members unanimously agreed to adopt the LGA Code of Conduct in its original format.  <b>22.113.3 Review and adoption of revised wording for section U of the Parish Council’s standing orders regarding formality in meetings.</b> Members unanimously agreed to adopt the following replacement wording for section U of the standing orders  ‘In general, meetings will adopt an informal format with open conversation to allow information to be imparted and questions to be asked. Everyone who wishes to contribute will be given equal opportunity to do so. However, any member of the Parish Council can ask for the formal process as defined in section 1 to be implemented if it becomes apparent formality is required. If a request is made the Chair will halt the meeting and all members will vote on the action. The meeting will proceed on the majority vote.’

22.114	<p><b>Planning</b></p> <p>Consideration of Planning Applications</p>
22.114.1	<p><a href="#">DC/22/05202   Application for Listed Building Consent - Conversion of and extension to barn to form 1No dwelling.   Green Oak Farm Stonham Road Mickfield Stowmarket Suffolk IP14 5LS</a></p> <p>The members unanimously agreed that they had no comment to make on this application which they believe falls in the parish of Mickfield.</p>
22.114.2	<p><a href="#">DC/22/05201   Full Planning Application - Conversion of and extension to barn to form 1No dwelling; Erection of 2No garages (one for the existing dwelling). Creation of new vehicular access (following demolition of existing outbuilding).   Green Oak Farm Stonham Road Mickfield Stowmarket Suffolk IP14 5LS</a></p> <p>The members unanimously agreed that they had no comment to make on this application which they believe falls in the parish of Mickfield.</p>
22.114.3	<p><a href="#">DC/22/04978   Full Planning Application - Change of use of buildings/land to 1no. residential dwelling with carport   Red House Barn Mickfield Road Stonham Aspal Stowmarket Suffolk IP14 5LT</a></p> <p>The members unanimously agreed that they were neutral to this application.</p>
22.114.4	<p><a href="#">DC/22/05198   Application for Listed Building Consent - Replacement windows and doors, insertion of two additional new windows, modification of a third. Replacement of cement render with lime render.   Green Oak Farm Stonham Road Mickfield Stowmarket Suffolk IP14 5LS</a></p> <p>The members unanimously agreed that they had no comment to make on this application which they believe falls in the parish of Mickfield.</p>
22.114.5	<p><a href="#">DC/22/04179   Full Planning Application - Change of use of land to football pitch (Outdoor Sport /Recreation Class F2c), Excavation of a Leisure lake, Construction of Car Park and building for changing rooms   Stonham Barns Pettaugh Road Stonham Aspal Stowmarket Suffolk IP14 6AT</a></p> <p>The members were concerned at how this application fits with existing planning permission and layout, appears to be additional elements in plans that are not part of application or any other plans. They unanimously agreed that it was impossible to comment on this application as the plans and text do not correspond with each other. There are elements on plan that don't currently exist or have planning approval (including an additional 18 units and 6 shepherds huts). Before commenting the members would like clear information with plans and text that correspond.</p>
22.114.6	<p><b>Decision Notices</b></p> <p>Members were advised of the following planning decisions</p> <p>DC/22/02880 Land And Buildings At Feoffee Farm, Pettaugh Road, Stonham Aspal, Stowmarket Suffolk IP14 6AX Full Planning Application - Conversion of former agricultural barn/workshop to form 1No residential dwelling. GRANTED</p> <p>DC/22/02521 Mill Green Farm, Debenham Road, Stonham Aspal, Stowmarket Suffolk IP14 6BZ Full Planning Application - Erection of 1No dwelling for occupation by agricultural worker GRANTED</p> <p>DC/22/04345 Stonham Barns, Pettaugh Road, Stonham Aspal, Stowmarket Suffolk IP14 6AT Discharge of Conditions Application for DC/20/04306 - Condition 3 (Landscaping Scheme) REFUSED</p>

<p><b>22.114.7</b></p>	<p>DC/22/04411 Impaugh Farm, Mill Green, Stonham Aspal, Stowmarket Suffolk IP14 6DB Listed Building Consent - Part demolition of garden store GRANTED</p> <p>DC/22/04438 Impaugh Farm, Mill Green, Stonham Aspal, Stowmarket Suffolk IP14 6DB Householder Application - Erection of outbuilding (following demolition of garden store) GRANTED</p> <p>DC/22/03676 Land Rear Of Angel Hill Farm, Norwich Road, Stonham Aspal, IP14 5DN Planning Application - Erection of agricultural storage barn and workshop. GRANTED</p> <p>Other Planning matters</p> <p>Cllr Emberson reported back on response from Mid Suffolk re Stonham Barns. They replied that they have an ongoing strategy for all organisations to adhere to planning conditions, and will be robustly checking all caravan owners. MSDC were aware that noise readings were taken between events and are looking at how to monitor noise without environmental health coming out every Sunday. It was suggested that neighbours could do it.</p>
<p><b>22.115</b></p> <p><b>22.115.1</b></p> <p><b>22.115.2</b></p>	<p><b>Finance</b></p> <p><b>Authorisation of Payments</b></p> <p>There were typing errors in sheet emailed across with regard to the periods that the clerks salary and expenses covered. These were amended in pen. The following payments were unanimously approved by members and the authorisation sheet signed by Cllr Emberson and Cllr Mullings.</p> <ul style="list-style-type: none"> <li>• Clerks Salary for November and December £371.28</li> <li>• HMRC Working from home payment October and November £36.00</li> <li>• Village Hall Hire 2021/22 for 9 meetings £135</li> </ul> <p><b>Proposed budget for 23/24</b></p> <p>Members identified a few changes, an increase to cover additional training, dog bin emptying changes were understated, inclusion of costs of a second SID, traffic measures in Mill Green and a possible contribution towards a social hub in the village hall subject to completion of a funding request form. It was also noted that the Clerks salary had not been increased in line with NALC pay scales since 2020, costings of back pay and new scale to be reviewed at the next meeting.</p>
<p><b>22.116</b></p>	<p><b>Recreation Ground Update by recreation ground representative on repairs, monthly report and other issues</b></p> <p>A revised quote was provided by Cllr Betts, however it was agreed to hold off until January when the latest safety report was available in case there was any other recommendations as none of the existing work is considered to be urgent. With the exception of the tightening of the zipwire which members unanimously agreed to go ahead with at the cost of £395</p> <p>There was a brief discussion about whether there was a need for any other equipment, there had previously been a discussion around outdoor gym equipment which was costed at c£9000 however it is believed there will be some at the football ground when the work is completed.</p>
<p><b>22.117</b></p>	<p><b>Highways</b></p>

<p><b>22.117.1</b></p> <p><b>22.117.2</b></p> <p><b>22.117.3</b></p> <p><b>22.117.4</b></p>	<p><b>Update on Scotts Hill / Mill Green traffic issues and proposed traffic survey</b> Suffolk Highways recommendation was initially to carry out a traffic survey at the cost of £400 members unanimously agreed to fund the survey and asked for the timescales involved. It was also noted that the gullies need cleaning, they had not been done in two years and there was a risk if water on the road froze. There appeared to be a water leak at the pound. It was agreed that Cllr Mitson would contact Anglia water to investigate. Not done for two years. Gully this will freeze in coming aqua planning</p> <p><b>Update on return of Village sign by Highways to original position</b> It was reported back to the meeting that Suffolk County Council would not put the sign back in its original position. Members asked the Clerk contact to contact County Cllr Matthew Hicks and ask for him for his support in returning the sign to the original position.</p> <p><b>Update on SID</b> There is still software issues with the speed indicator devise which the Clerk will find time to resolve. It was agreed that a second sign should be purchased, and that Cllr Hicks should be contacted to see if he can provide some of the funding. It was also agreed that the clerk should seek additional support for moving and maintaining the SID possibly paying someone to do the job if a volunteer could not be found.</p> <p><b>Other highways issues</b> The quite lanes signage for – East End Road and Broughton Hall has been approved. The charity operating the scheme had asked for voluntary donations towards the costs. The members unanimously agreed to a £50 section 137 donation.  The white lines at The Tap, Junction between A1120 and A140, have been worn to a point where they are non-existent several members reported issues of near misses.</p>
<p><b>22.118</b></p>	<p><b>Biodiversity in Stonham Aspal agree position and any action with local groups to be taken</b> The Parish Council felt the issue of biodiversity within the village was outside of their remit as they do not own any land. However, they would be happy to listen to ideas and potentially support any plans if a member of the parish brought suggestions to them.</p>
<p><b>22.119</b></p>	<p><b>Update on other issues from previous meetings</b> The issue of dog poo on paths is getting worse again, it was agreed that something could go in the village magazine and that another competition could be run via the school with a prize upto £25 to be available. Cllr Betts agreed to organise this. Detail to be presented to next meeting. It was also agreed that Cllr Emberson would reapply the stencils on the paths</p>
<p><b>22.120</b></p>	<p><b>Dates of the Next Meetings</b> i. 17<sup>th</sup> January 2023 ii. 21st February 2023</p>
<p><b>22.121</b></p>	<p><b>The Chair closed the meeting at 21:30</b></p>

Alison Green, Parish Clerk  
25th November 2022  
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