

Stonham Aspal Parish Council

Minutes of the Annual Parish Council Meeting

held at 7:30pm on Tuesday 20th June 2023 at the Village Hall,

Present: Cllr Emberson (Chair), Cllr Wright, Cllr Mullings, Cllr Mitson, Cllr Morley and Cllr Noble

Attendance: 2 members of the public, Cllr Matthew Hicks, Clerk Alison Green

23.51	Apologies for Absence Apologies received from Cllr Betts and approved by the meeting.
23.52	Declaration Pecuniary and non-Pecuniary Interest There were no interests to declare.
23.53	Approval of previous minutes from the Annual Parish Council meeting on 16th May 2023 Cllr Wright, who had not been present at the meeting, commented that the charity details at 23.46 were mainly for information only as the Parish Council only has to approve the PC representatives that act as trustees. Those present at the meeting unanimously agreed that the minutes of the meeting on 16 th May 2023 were an accurate record of the meeting and the Chair signed a copy. The minutes from the meeting on 17 th January 2023 had been minuted as approved in March, but there was no copy to sign at that meeting so these were signed today.
23.54	Consideration of Reports by the District Councillor and County Councillor County Councillor Matthew Hicks delivered his report to the meeting a copy can be found on the website Councillors reports » Stonham Aspal Parish Council (onesuffolk.net) Discussion about re-occurring pot hole at the pound was discussed, it is probably more than one. Also more near misses at the A1120/A140 which is not considered to be unsafe. Concern over lack of consultation over footpath works due to start this week and ownership of the land being used was raised. Cllr Hicks said he would get drawings sent.
23.55	Contributions by Members of the Public A member of the public brought to the attention a possible clash between the plans to resurface the area outside the tennis court and the ideas for altering the junction between the A1120 and Scotts Hill to improve safety and asked that each project bear in mind the other when progressing with plans.
23.56	Planning 23.56.1 Consideration of Planning Applications DC/23/02404 Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3)and for building operations reasonably necessary for the conversion. Town and Country Planning (General Permitted Development)(England) Order 2015 (as amended) Schedule 2, Part 3, Class Q - Conversion

	<p>to form 3No dwellings Mill Green Farm Debenham Road Stonham Aspal (part In The Parish Of Mickfield) Stowmarket Suffolk IP14 6BZ</p> <p>The members of the Parish Council unanimously agreed that they were neutral to this application and had no comment to make</p> <p>23.56.2 Decision Notices Members were made aware of the following planning decision</p> <p>Discharge of Conditions Application for DC/19/02299 Land South Of The Street, Stonham Aspal, Suffolk, IP14 6AN- Condition 16 (Means of Access and Associated Works), Condition 17 (Estate Roads and Footpaths) and Condition 19 (Highways Drainage)</p> <p>23.56.3 Stonham Barns update Cllr Emberson updated the meeting following a response from Tom Barker to his email of September 2022. Issues covered lit advertising hoardings, caravan licence rather than planning being the way to approach living permanently in holiday units but there would need to be significant evidence. Planning contraventions are against individuals. East End Road residents are looking at buying their own noise meter to take informal readings and open a conversation <i>with MSDC</i>. If meetings do reconvene will talk to Ashfield Cum Thorpe, Crowfield, and Pettaugh Parish Councils</p> <p>23.56.4 Other Planning matters There were no other planning matters</p>
<p>23.57</p> <p>23.57.1</p> <p>23.57.2</p> <p>23.57.3</p> <p>23.57.4</p>	<p>Finance</p> <p>2022/23 Annual Governance and Accountability Annual Governance Statements (section 1) read to meeting and agreed unanimously by members and signed by the Chairman and Clerk</p> <p>2022/23 Annual Governance and Accountability Accounting Statements (Section 2) were unanimously agreed by the meeting and the Chair signed the form.</p> <p>Authorisation of Payments and igned of payment authorisation form – The following payments were unanimously agreed by members and the authorisation form signed Clerk’s Salary £204 Clerk’s Office Expenses £18 ICO Subscriptions Annual Data protection fee £40.00 SALC EDI training Cllr Wright £16.80 Roger Stanard Recreation Ground Maintainance1.5 hours strimming 16th May £17.25 (request more detailed invoice from Roger)</p> <p>Payments in the meeting on 21st march2023 were minuted as approved but there had been no copy of the payments to sign so signed at this meeting.</p> <p>New bank account signatory It was unanimously agreed that Cllr Noble should be the new signatory. Clerk, existing signatories and Cllr Noble to action</p>
<p>23.58</p>	<p>Councillors Training It was confirmed that Cllr Morley is booked on to Basics sessions 1 and session 2</p> <p>Clerk to arrange basic training for Cllr Noble, Cllr Wright, Cllr Emberson and Cllr Mitson. All Cllrs need to undertake EDI training</p>

23.59	<p>Recruitment of new clerk Recruitment has stalled due to Clerks time restrictions. Job description to be sent to Chair and confirmation of minimum salary. Advertising in village pages, SALC and contact local Clerks who cover multiple councils</p>
23.60	<p>Recreation ground It was agreed that maybe a resident of the parish could assist cllr Betts with recreation ground checks or training. Clerk to liaise with Cllr Betts.</p>
<p>23.61</p> <p>23.61.1</p> <p>23.61.2</p>	<p>Highways Update on Current Issues and Matters Arising</p> <p>Speed limits and white lines in Mill Green It was agreed that the council should look into putting white lines along the side of the road in Mill Green, particularly on the bend. <i>Cllr Morley and Cllr Emberson</i> to look into options and costs</p> <p>Campaign for 20mph in Suffolk, Cllr Noble to attend webinar and look at possibilities in Stonham Aspal and Mill Green</p> <p>Update on other Highways issues Discussion about path works that nobody was aware of agreed to ask for information urgently and to ask Cllr Hicks to get Josh White to contact Cllr Emberson tomorrow.</p> <p>New SID quotes to be obtained</p>
23.62	<p>Other matters arising from previous meetings Chase response as to whether village charities need a new PC representative</p>
23.63	<p>Dates of the Next Meetings 18th July 2023 agenda to be published early on 7th July 19th September 2023</p>
23.64	<p>Chair closed the meeting at 21:50</p>