

Stonham Aspal Parish Council

Minutes of the Parish Council Meeting

held at 7:30pm on Tuesday 17th October 2023 at the Village Hall,

Present: Cllr Emberson (Chair), Cllr Wright (Vice-Chair), Cllr Mitson, Cllr Morley, Cllr Noble, Cllr Mullings, Cllr Betts

Attendance: 1 member of the public, Clerk Alison Green

23.103	Apologies for Absence – none
23.104	Declaration Pecuniary and non-Pecuniary Interest There were no interests to declare.
23.105	Approval of Minutes of the Previous Meeting on 19th September 2023 Minutes could not be approved as were not distributed to be approved at the November meeting
23.106	Contributions by Members of the Public Members of the public asked if the Parish Council would be responding to the survey regarding three main junctions on the A140 including The Tap (junction with A1120) It was agreed that links to the survey would be circulated and highlighted again on social media to encourage as many as possible to fill it out as individuals. None
23.107	Update and agreement on details of recruitment of new clerk Cllr Emberson advised that one applicant who needed more hours than the job would provide was awaiting confirmation on other posts. It was agreed that the position would be offered to the applicant but that this offer would expire on 30 th November if she was unable to accept by then. Clerk to draft rough job description circulate, including any additional tasks, considering the time to complete the role and additional hours needed. Councillors also need to consider what they would like the Clerk considering the time they have available. The role of HR within the council was discussed and it was unanimously agreed that Cllr Mullings would take on the role which is to be defined fully but will include quarterly reviews with the Clerk.
23.108	Planning
23.108.1	Consideration of Planning Applications <u>DC/23/04545 Full Planning Application - Conversion of and extension to barn to form 1No dwelling including erection of 2No garages and the creation of a new vehicular access (amended scheme to that approved under DC/22/05201).</u>

<p>23.108.2</p>	<p><u>The members unanimously agreed that they were neutral to this application and had no comment to make.</u></p> <p>Decision Notices Members were made aware of the following decision notices</p> <p>DC/19/02299- Condition 7 (Internal Layout of the Pavilion) Location: Land South Of, The Street, Stonham Aspal, Suffolk - Approved</p> <p>Discharge of Conditions Application for DC/22/03676 - Condition 6 (Sound Insulation) and Condition 7 (Dust Extraction) Location: Angel Hill Farm, Norwich Road, Stonham Aspal, Stowmarket Suffolk IP14 5DN sound insulation and dust extraction – Approved</p> <p>Discharge of Conditions Application for DC/22/02880 - Condition 3 (Landscaping Scheme), Condition 9 (Agreement of Materials), Condition 10 (Fenestration), Condition 11 (Eaves and Verges) and Condition 12 (Rainwater Goods) Location: Land And Buildings At Feoffee Farhouse, Pettaugh Road, Stonham Aspal, Stowmarket Suffolk IP14 6AX Landscaping, materials, fenestration, Eves and verges, rainwater goods - Approved</p>
<p>23.109</p> <p>23.109.1</p>	<p>Finance</p> <p>Authorisation of Payments - The following payments were unanimously approved and the authorisation form was signed by Cllr Morley and Cllr Emberson Clerks Salary October 2023 £204 Clerks office expenses July £49.80 SALC payroll services £54.00</p>
<p>23.110</p>	<p>People and Place Plan</p> <p>Cllr Morley updated the meeting. The working party are meeting once a month and have a long list of things to do. They are developing a picture of the village and its assets and stake holders and looking for parish wide input into the priorities for the village so they can decide on core projects. Community engagement is key to understanding this.</p>
<p>23.111</p>	<p>Dates of the Next Meetings 21st November 2023 16th January 2024</p>
<p>23.112</p>	<p>Chair closed the meeting at 20:30</p>