

Stonham Aspal Parish Council

Application for Grant or Donation

1. Your organisation

Name of organisation	
Nature of organisation	Registered Charity Recognised Community Group Informal group set up for a specific purpose Other – please specify
Please provide details of the main aims, objectives and activities of your organisation	
Details of primary contact for the application	
Name	
Telephone	
Mobile	
Email	
Address	

2. Your Application

How much funding are you applying for	£
How will you use this funding (brief description)	
Is there a deadline associated with this request if so when	
Detailed description of why you are applying for grant / donation and how it will benefit the Parish of Stonham Aspal	
Have you sought funding from any other sources and have you been successful? Please provide details	
Have you undertaken any other fundraising activities to fund this project? please provide details	

Please continue on additional sheets as required

3. Declaration and signature of applicant.
- a. I confirm that to the best of my knowledge the information in this application form is accurate.
 - b. I understand that Stonham Aspal Parish Council may request additional information at any point during the process.
 - c. I have read and agree with Stonham Aspal Parish Councils Grants and Donations Policy
 - d. I have the authority to sign this application on behalf of the organisation requesting the grant or donation
 - e. I understand that detailed accounts, orders, invoices and payments may be requested by Stonham Aspal Parish Council and will be necessary in advance of payment to any individual acting on behalf of an organisation

Signed _____

Print Name _____

On behalf of _____

Position within organisation _____

4. Bank details for successful applicants

Account name _____

Sort code _____ Account Number _____

For Office Use

Meeting date

Minute ref

Decision

Payment authorised date and minute ref

Payment made

Supporting documentation requested

Supporting documentation received