

# Stonham Aspal Parish Council

## NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Tuesday 20 February 2018 at the Village Hall at 7.30pm at which time members of the public are cordially invited to attend

## AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interest by Members**
3. **Approval of Minutes of the Previous Meeting on 16 January 2018**
4. **Consideration of Reports by the District Councillor & County Councillor**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.
6. **Consideration of Planning Applications & Decision Notices**
  - (a) MSDC DC/18/00206: Application Received (Comments by 21 February 2018)  
Morgans End, Debenham Road, Stonham Aspal, IP14 6BZ  
Demolition of existing dwelling. Erection of new replacement dwelling and detached cart lodge annexe structure and associated landscaping. Installation of air source heat pump and sewage package treatment plant. Removal of Condition 5 (Removal of Permitted Development Rights) - Reference DC/17/03247.
  - (b) MSDC DC/18/00307: Application Received (Comments by 21 February 2018)  
Stonham Barns, Pettaugh Road, Stonham Aspal, IP14 6AT  
Erection of soft play barn.
  - (c) MSDC DC/18/00444: Application Received (Comments by 23 February 2018)  
The Owls Hoot, East End Road, Stonham Aspal, IP14 6AS  
Listed Building Consent. Erection of log cabin summerhouse.
  - (d) MSDC DC/18/00065: Application Received (Comments by 1 March 2018)  
Stonham Barns, Pettaugh Road, Stonham Aspal, IP14 6AT  
Erection of adventure golf park.
  - (e) MSDC DC/18/00443: Application Received (Comments by 6 March 2018)  
The Owls Hoot, East End Road, Stonham Aspal, IP14 6AS  
Householder application. Erection of log cabin summerhouse.

- (f) MSDC DC/18/00205: Permission Granted (7 February 2018)  
Morgans End, Debenham Road, Stonham Aspal, IP14 6BZ  
Non-material amendment to DC/17/03247. Relocation of proposed cart lodge within site curtilage. Minor changes to materials and window sizes/fenestration.
- (g) MSDC DC/17/06082: Permission Refused (9 February 2018)  
Longlands Hall, East End Road, Stonham Aspal, IP14 6AR  
Conversion of existing building to annexe accommodation. Erection of 3-bay cartlodge without compliance with Condition 3 to enable annexe to be registered under a separate title deed.

**7. Finance**

- (a) Review of (i) Cashbook (ii) Income (iii) Expenditure & Budget to 31 January 2018
- (b) Approval of Bank Reconciliation to 31 January 2018 by Non-Cheque Signatories
- (c) Review of Payments & Authorisation of Cheques by Cheque Signatories
- (d) Consideration of Alignment of Clerk's Salary to the Parish Council Marketplace
- (e) Consideration of Recreation Ground MSDC Locality Award Application Update
- (f) Consideration of SARS Donation Request & Annual Report 2018 (10 February 2018)

**8. Governance**

- (a) Consideration of Attendance at CAS One Suffolk Web Site Upgrade Briefing Update

**9. Highways**

- (a) Consideration of Proposed A1120 Footpath SCC Case Referral by Cllr Hicks Update
- (b) Consideration of Two Pot Hole Location Issues Reported to SCC Highways Update

**10. Recreation Ground**

- (a) Consideration of Adequacy of Referral to Supplier & Additional Work Update
- (b) Consideration of Cllr Tydeman's Discussion with the Fence's Owner Update

**11. Matters for Future Consideration**

- (a) Confirmation of the Booking of the SAPC Internal Audit by SALC in April 2018
- (b) Review of Implementation of Internal & External Audit Recommendations 2016/17
- (c) Review & Approval of the Parish's Asset Register 2017/18 Prior to Internal Audit
- (d) Approval of Council's Proposed External Audit 2017/18 Reporting Exemption Status
- (e) Consideration of the Setting of Council Meeting Dates (April 2018 to March 2019)
- (f) Consideration of Agenda Items, Invited Speakers & Reports at APM (April 2018)
- (g) Neighbourhood Plan Presentation at Annual Parish Meeting (May 2018)

**12. Dates of the Next Meetings**

- (a) 20 March 2018 (Agenda Items & Documents Received by 12 March 2018)
- (b) 17 April 2018
- (c) 15 May 2018 (Annual Parish Meeting & Annual General Meeting)