

Stonham Aspal Parish Council

Approved Minutes of the Council Meeting held on Tuesday 17 April 2018 at 7.30pm at the Village Hall, Stonham Aspal

Present: Cllr Peter Emberson (Chair), Cllr Ian Wright (Vice-Chair), Cllr Josephine Mitson, Cllr Rob Stevenson, Cllr Jean Timms and Cllr Charles Tydeman

Attendance: Simon Ashton (Parish Clerk) and four Members of the Public

1. Apologies and Approval of Absences

Cllr Malcolm Leith did not attend the meeting.

2. Declarations of Pecuniary or Non-Pecuniary Interest by Members

Cllr Tydeman declared a pecuniary interest in Item 7 and agreed to leave the room and to not take part in any decision making. Also, Cllr Tydeman and Cllr Wright both declared a non-pecuniary interest in Item 8 and both agreed to not take part in any decision making.

3. Approval of Minutes of the Previous Meeting on 20 March 2018

Minutes of the previous meeting of the Parish Council on 20 March 2018 were received and approved as a true record and signed by the Chair.

4. Contributions by Members of the Public

There were no issues raised by members of the public.

5. Consideration of Planning Applications & Decision Notices

There were no planning applications requiring comment and there were no decision notices for noting by Members.

6. Consideration of Debenham Major Development Planning Application Update

Members noted that there was nothing further to report on the progress of the major development planning application with Mid Suffolk District Council.

7. Consideration of the Proposed Development of the Football Field

Representatives of the owner, builder, planning consultant and football ground involved in a planned development of the football field were welcomed to the meeting and then presented their plans for the site. Members then discussed the issues around the building of new homes and the relocation of the football field and its premises. A planning application for the development was therefore expected to be submitted in due course.

8. Review of Payments & Authorisation of Cheques by Cheque Signatories

Payments were authorised in favour of the Parish Clerk's wages, office and personal expenses (£236.06).

Payments were also authorised in favour of Stonham Aspal Village Hall for venue hire (2017/18) (£95.00), Suffolk Association of Local Councils for annual subscription (2018/19) (£251.19), Mid Suffolk Citizens Advice Bureau for a financial contribution (£50.00) and Mid Suffolk District Council for emptying dog and litter bins (2018/19) (£78.00). Approval of these payments was proposed by Cllr Emberson, seconded by Cllr Timms and agreed by Members.

9. Consideration of GDPR Requirements, DPO Appointment & NALC Guidance Update

The Parish Clerk advised Members that the DPO Centre had reduced their prices for services to the Council as a potential Data Protection Officer. Members agreed to make a decision regarding the appointment of a Data Protection Officer at the next meeting.

10. Review of Attendance at Stonham Barns Liaison Meeting on 28 March 2018

Cllr Timms and Cllr Wright provided Members with an update on the matters discussed at the Stonham Barns Liaison meeting on 28 March 2018. Attendees were advised that Section 106 issues were being resolved and a 30-mph limit on the road to Pettaugh was discussed. There was a call for a copy of the Section 106 agreement to be made available. Whilst it was also advised that funding would be available to develop the linking of a footpath into the village, Members understood that this was not actually possible following the Council's previous investigation into the provision of a footpath.

11. Consideration of Any Current Highways Issues Reporting Requirements Update

Members agreed that there were issues with potholes at two locations in the village. Cllr Mitson agreed to report the issue at Pound Corner and Cllr Timms agreed to report the issue on Scotts Hill to SCC Highways.

12. Matters for Future Consideration

- (a) Election of Chair and Signing of the Declaration of the Chair's Acceptance (AGM)
- (b) Election of Vice-Chair and Signing of the Declaration of the Vice-Chair's Acceptance
- (c) Apologies, Reporting & Approval of Absences & Non-Attendance at Meetings
- (d) Consideration of Internal Audit 2017/18 by SALC on 23 April 2018 Progress Update
- (e) Review & Approval of Draft Statement of Accounts, Income & Expenditure 2017/18
- (f) Review & Approval of Draft Bank Reconciliation & Asset Register 2017/18
- (g) Approval of Governance & Accounting Statements & Significant Variances 2017/18
- (h) Review & Approval of the Parish Council's Members' Responsibilities 2018/19

13. Dates of the Next Meetings

- (a) 15 May 2018 (7.00pm) (APM) (Agenda Items & Documents Received by 4 May 2018)
- (b) 15 May 2018 (8.00pm) (AGM) (Agenda Items & Documents Received by 4 May 2018)
- (c) 19 June 2018 (Urgent Items Only)
- (d) 17 July 2018
- (e) The meeting finished at 9.00pm.