

# Stonham Aspal Parish Council

## Approved Minutes of the Council Meeting held on Tuesday 17<sup>th</sup> July 2018 at 7:00pm at the Village Hall, Stonham Aspal

**Present:** Cllr Peter Emberson (Chair), Cllr Malcolm Leith, Cllr Josephine Mitson, Cllr Jean Timms, Cllr Charles Tydeman, Cllr Rob Stevenson, County Cllr Matthew Hicks, District Cllr Suzie Morley

**Attendance:** Nicki Harkins-Emberson (note taker) and four Members of the Public

### **1. Apologies, Approval of Absences and Non-attendance by Members**

Apologies were received from Cllr Ian Wright and his absence was approved.

### **2. Declarations of Pecuniary or Non-Pecuniary Interests by Members**

There were no interests declared by any of the Members.

### **3. Approval of Minutes of the Previous Meeting on 19<sup>th</sup> June 2018**

Minutes of the previous meeting of the Parish Council on 19<sup>th</sup> June 2018 were received and approved as a true record and signed by the Chair with 1 amendment:

- Sand on the pound – refers to road gritting salt and sand, and not loose sand. Suggestion to use a council approved container to hold the sand. Investigation with Parish Clerk
- Action: PE to discuss with Parish Clerk and price to be obtained as required

### **4a. Consideration of Report by County Councillor**

Refer to report

### **4b. Consideration of Report by District Councillor**

Refer to report and additional comments made:

- Land supply in place and all undecided applications will have to be re-reviewed to see if they still pass the relevant tests. Will come back to the Parishes for review. Parish Clerk will be provided with the press link
- Suzie is now Cabinet Member of Organisational Delivery (Customer Services, IT, Agile working, delivery of services, etc)

### **5. Contributions by Members of the Public**

There are 2 Stonham Barns applications – can any comment be made if Stonham Barns can clear the open hybrid and retrospective applications before new ones are considered?

**Action:** Stonham Aspal Parish Council is meeting with Mid-Suffolk District Council to discuss Stonham Barns planning applications and will provide an update at the next Parish Council meeting

Hedges on Walnut Tree area are again overgrown and pedestrian are unable to use the path with pushchairs.

**Action:** Cllr Wright to discuss informally with the house-holder to request the hedge to be trimmed

Representation by Cllr Timms on behalf of Tony Bridge, Old Oak, Mill Green. Mr Bridge previously objected to neighbour's build. They are finding that their driveway exit is in the direct line of traffic and a near miss has just been avoided. It is expected traffic will increase if the Debenham planning approvals are granted. Cllr Timms has directed Mr Bridge to SCC Highways

**Action:** Parish Clerk to add to the next Parish Council Agenda for discussion with the SCC County Councillor representative

## **6. Consideration of Planning Applications and Decision Notices**

(a) MSDC DC/18/02756: Application Received (Comments Due 18 July 2018)

Morgans End, Debenham Road, Stonham Aspal, IP14 6BZ Amended scheme to DC/17/03247. Erection of replacement dwelling and detached cart lodge annex structure including renewable energy source and sewerage treatment plant. Demolition of existing on completion of the new build replacement dwelling

(b) MSDC DC/18/02808: Application Received (Comments Due 20 July 2018)

Stonham Barns, Pettaugh Road, Stonham Aspal, IP14 6AT Erection of toilet block.

(c) MSDC DC/18/02809: Application Received (Comments Due 24 July 2018) Stonham Barns, Pettaugh Road, Stonham Aspal, IP14 6AT Erection of a theatre, museum and events storage building.

(d) MSDC DC/18/03144: Application Received (Comments Due 2 August 2018) Old School House, Pettaugh Road, Stonham Aspal, IP14 6AT Erection of a cart lodge.

Parish Council had no comment to make on the above application.

(e) MSDC DC/18/01766: Application Granted (22 June 2018) High Elm Bungalow, Crowfield Road, Stonham Aspal, IP14 6AW Erection of a detached property with garage and access.

(f) MSDC DC/18/01901: Application Granted (28 June 2018) High Bank, Mill Green, Stonham Aspal, IP14 6DA Erection of single storey detached dwelling, detached garage and access.

(g) MSDC DC/18/02137: Application Granted (5 July 2018) Fir Tree House, The Street, Stonham Aspal, IP14 6AL Erection of garden store following demolition of existing.

Members noted the outcome of these planning applications.

## **7. Consultations**

(a) Review of Debenham Neighbourhood Development Plan Consultation (24<sup>th</sup> August 2018) At the end of the period all responses are provided to an independent examiner. If anyone has any views, they should share written feedback to the Mid-Suffolk District Council. There is a response form available. The closing date is 24<sup>th</sup> August

**Action:** Cllr Emberson to ask Tony Jacobs to include into the next Parish magazine

**Action:** Parish Clerk to have the information published on the Village Website and Village Facebook page

## **8. Recreation Ground**

(a) Consideration of Recreation Ground Representative's Recreation Ground Update  
The purchase of the bin has been approved and funds supplied from District Cllr Morley's budget. An email with a link to the correct bin will be provided to the Parish Clerk

**Action:** Cllr Emberson will discuss with the Parish Clerk so procurement can be completed.

## **9. Matters for Consideration at the Meeting on 18 September 2018**

- (a) Review of (i) Income & Budget ii) Expenditure & Budget to 31 August 2018
- (b) Review & Approval of the Council's Bank Reconciliation to 31 August 2018
- (c) Confirmation of the Receipt of VAT Refund Claim to 31 March 2018 (£1,025.84)
- (d) Review of Compliance of Transparency Code & Web Site Requirements 2017/18
- (e) Review of Conclusion of External Audit & Noticeboard Requirements 2017/18
- (f) Review of Internal Audit Report 2017/18 Response & Action Plan
- (g) Review & Approval of the Council's Annual Insurance Cover & Asset Register Checks
- (h) Authorisation of Payments & Signing of Cheques by Cheque Signatories
- (i) Review & Approval of the Parish Council's Annual Risk Assessment 2018/19
- (j) Review & Approval of the Parish Council's Internal Control Statement 2018/19
- (k) Consideration of Village Hall Meeting Access & Accommodation Arrangements (ensure access and format of the meeting room layout)
- (l) Consideration of the Parish Clerk's Employment Contract Update
- (m) Consideration of Any Current Highways Issues & Previous Highways Issues Update

## **10. Dates of the Next Meetings**

- (a) 18 September 2018 (Agenda Items & Documents Received by 10 September 2018)  
Apologies are received from Cllr Emberson and Cllr Tydeman
- (b) 16 October 2018 (Urgent Items Only)
- (c) 20 November 2018