

# Stonham Aspal Parish Council

## Approved Minutes of the Council Meeting held on Tuesday 21 August 2018 at 7.30pm at the Village Hall, Stonham Aspal

**Present:** Cllr Peter Emberson (Chair), Cllr Ian Wright (Vice-Chair), Cllr Malcolm Leith and Cllr Josephine Mitson

**Attendance:** Simon Ashton (Parish Clerk) and 14 Members of the Public

**1. Apologies and Approval of Absences**

Apologies were received from Cllr Jean Timms and her absence was approved. Apologies were also received from Cllr Charles Tydeman. Cllr Rob Stevenson did not attend the meeting.

**2. Declarations of Pecuniary or Non-Pecuniary Interests by Members**

There were no interests declared by any of the Members.

**3. Approval of Minutes of the Previous Meeting on 17 July 2018**

Minutes of the previous meeting of the Parish Council on 17 July 2018 were received and approved as a true record and signed by the Chair.

**4. Contributions by Members of the Public**

Mention was made of a Speed Watch scheme as a possible traffic calming measure, vegetation at the side of The Street, the lack of safety for the use of buggies outside the school and insufficient space for a footpath to exist in the immediate area.

**5. Consideration of Planning Applications and Decision Notices**

(a) MSDC DC/18/03148: Application Received (Comments Overdue 3 August 2018)

Longlands Hall, East End Road, Stonham Aspal, IP14 6AR

Members noted that comments on this application had not been submitted.

(b) MSDC DC/18/03149: Application Received (Comments Overdue 3 August 2018)

Longlands Hall, East End Road, Stonham Aspal, IP14 6AR

Members noted that comments on this application had not been submitted.

(c) MSDC DC/18/03367: Application Received (Comments Due 22 August 2018)

Stonham Barns, Pettaugh Road, Stonham Aspal, IP14 6AT

Members agreed that they did not object to this planning application.

(d) MSDC DC/18/03417: Application Received (Comments Due 24 August 2018)

Land North of Does Field, The Street, Stonham Aspal, IP14 6AL

Members agreed that they had objections to this planning application. There is an insufficient provision of vehicle access and spacing between junctions, sharing the SCC Highways view that the planning application for this location should be refused as it will become both a traffic and pedestrian safety hazard.

The anticipated high level of traffic will also affect residential amenity issues. The village's school is already at full capacity and will not be able to cope with the pressure of families moving into the new homes on either this or any other new developments. The land used for agricultural use behind the proposed development would become isolated as access to it would become affected. There is also insufficient infrastructure to support the development of new homes.

- (e) MSDC DC/18/02892: Application Received (Comments Due 29 August 2018)  
Land at Mill Green Farm, Debenham Road, Stonham Aspal, IP14 6BZ  
Members agreed that they did not object to this planning application.
- (f) MSDC DC/18/03354: Application Received (Comments Due 4 September 2018)  
Stonham Barns, Pettaugh Road, Stonham Aspal, IP14 6AT  
Members agreed that they did not object to this planning application.
- (g) MSDC DC/18/01817: Application Granted (11 July 2018)  
Mill Green Farm, Debenham Road, Stonham Aspal, IP14 6BZ  
Members noted the outcome of this planning application.
- (h) MSDC DC/18/02808: Application Granted (26 July 2018)  
Stonham Barns, Pettaugh Road, Stonham Aspal, IP14 6AT  
Members noted the outcome of this planning application.
- (i) MSDC DC/18/02809: Application Granted (26 July 2018)  
Stonham Barns, Pettaugh Road, Stonham Aspal, IP14 6AT  
Members noted the outcome of this planning application.
- (j) MSDC DC/18/02756: Application Granted (10 August 2018)  
Morgans End, Debenham Road, Stonham Aspal, IP14 6BZ  
Members noted the outcome of this planning application.

## 6. Finance

(a) Payments were authorised in favour of the Parish Clerk's wages, office and personal expenses (£524.49), Society of Local Council Clerks for annual subscription (September 2018 to August 2019) (£36.84) and Roadware Ltd for Recreation Ground litter bin and fixings (£155.94). Approval of these payments was proposed by Cllr Emberson, seconded by Cllr Leith and agreed by Members.

## 7. Matters for Future Consideration

- (a) Review of (i) Income & Budget ii) Expenditure & Budget to 31 August 2018
- (b) Review & Approval of the Council's Bank Reconciliation to 31 August 2018
- (c) Confirmation of the Receipt of VAT Refund Claim to 31 March 2018 (£1,025.84)
- (d) Review of Compliance of Transparency Code & Web Site Requirements 2017/18
- (e) Review of Conclusion of External Audit & Noticeboard Requirements 2017/18
- (f) Review of Internal Audit Report 2017/18 Response & Action Plan
- (g) Review & Approval of the Council's Annual Insurance Cover & Asset Register Checks
- (h) Review & Approval of the Parish Council's Annual Risk Assessment 2018/19
- (i) Review & Approval of the Parish Council's Internal Control Statement 2018/19
- (j) Consideration of Village Hall Meeting Access & Accommodation Arrangements
- (k) Consideration of the Parish Clerk's Employment Contract Update
- (l) Consideration of Any Current Highways Issues & Previous Highways Issues Update

**8. Dates of the Next Meetings**

- (a) 18 September 2018 (Agenda Items & Documents Received by 10 September 2018)
- (b) 16 October 2018 (Urgent Items Only)
- (c) 20 November 2018
- (d) The meeting finished at 8.45pm.

Simon Ashton, Parish Clerk

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18 September 2018